

# FULBRIGHT SOUTH AFRICAN RESEARCH SCHOLAR PROGRAM COUNTRY SPECIFIC INSTRUCTIONS



Please read all the instructions carefully before starting your application. These instructions are meant to supplement the “Instructions for Completing the 2023-2024 Fulbright Visiting Research Scholar Application” (separate document to be found under the Country Information section of the online application). Applications that do not comply with these instructions will not be eligible.

**Application deadline: May 01, 2022**

**Application link: <https://apply.iie.org/fvsp2023>**

## Eligibility

- Be a South African citizen **OR** a permanent resident with a minimum of 5 years of permanent residency status in South Africa (Please note: S.A. nationals with dual S.A./U.S. citizenship are not eligible for the program).
- The Fulbright South African Research Scholar Program (SARSP) is open to scholars in all disciplines and without regard to gender or age; however, proposals for clinical medical research involving patient contact cannot be approved under the Fulbright Program.
- Applications for doctoral dissertation research, post-doctoral research immediately following completion of a doctorate degree, or general professional travel, are ineligible.
- Preference will be given to candidates who have not previously received a Fulbright scholar grant.
- Preference will be given to candidates who have had no experience or only limited experience in the U.S.
- Applicants must have sufficient proficiency in English to carry out their projects and collaborate effectively with colleagues. TOEFL exams are not required. However, the U.S. Embassy reserves the right to administer an English language test, if necessary, to evaluate applicants' language skills.

- Applicants must be in good health. Successful candidates will be asked to submit a Medical History and Examination Report.
- Scholars who were unsuccessful in previous competitions may re-apply. Repeat applicants should revise their proposals, update curriculum vitae, and obtain current letters of reference/invitation.

## Research Grant Coverage

- Monthly stipend based on the cost of living at the research site
- Monthly dependent allowance for dependents accompanying the grantee for a minimum period of 80% of the grant duration
- Round trip airfare for the grantee
- Round trip airfare for **one** dependent accompanying the grantee for a minimum period of 80% on a nine-month grant
- Excess baggage allowance for return travel
- Professional allowance for books, conferences, and seminars
- Settling-in allowance
- Primary medical insurance coverage for the grantee (not dependents)

## How to Apply

- Please use the **online application link** provided. The application will need to be filled out and submitted through the Fulbright online application system. All required supporting documents need to be submitted through the Fulbright online application system as well. The U.S. Embassy will not accept any documents via Email or postal service.
- Include a well written **research proposal** with easily explained methodology that can be understood by a general reviewing committee.
- Include **three confidential letters of reference**. These letters must be uploaded by your referees through the online application system. (Guidelines on how to register your referees are included in the “Instructions for Completing the 2023-2024 Fulbright Visiting Scholar Program Application”). The U.S. Embassy will not accept any letters of reference via Email or postal service.
- A **Letter of Invitation from a U.S. host institution** is strongly encouraged but not required.
- Applicants are discouraged from requesting affiliation with an alma mater. The Institute of International Education (IIE), our partner organization in the United States, will honor institutional affiliation preferences as far as possible. Applicants unfamiliar with U.S. institutions may request that IIE identify suitable placements.
- Applicants should note that laboratory fees are not part of the standard benefits package for the Fulbright Visiting Research Scholar Program and are awarded on a limited, case-by-case basis, and only if funding is available.

## Award Selection

Note that there are two award categories for the SARSP – the default award category (SARSP); and the Fulbright-Emory Distinguished Chair Scholar Award. Applicants should select their preferred award prior to submitting an application.

**The Fulbright-Emory Distinguished Chair Scholar Award** at Emory University is for innovative, dynamic academic staff from South Africa in any field or discipline who will conduct research, teach, and engage with Emory’s academic community. Priority will be given to the selection of scholars whose activities are related to graduate programs in South Africa with the objective of increasing the impact of their scholarship in South Africa as a result of their experiences in the United States. Eligible candidates must have at least seven years of experience as a teacher/scholar since earning their Ph.D. and hold a full-time faculty appointment at a South African university.

Funded by Emory’s Halle Institute for Global Research, chairholders spend up to four months at Emory, hosted by appropriate departments and programs. In addition to research and teaching, chairholders give lectures and engage with faculty and students across the university. Applications will be evaluated by the Halle Institute for Global Research multi-disciplinary, multi-school, faculty selection committee. Strong applications will be jargon-free and specifically demonstrate how a semester at Emory University will support disciplinary, interdisciplinary, and/or multi-disciplinary research and teaching. Candidates should discuss how they will share their research and teaching with faculty and students across Emory University and at their home institution. The research plan should address how the applicant will take advantage of resources at Emory and its location in Atlanta.

## Candidate Selection Process

- After the initial review of all the applications by the Fulbright Selection Committee, potential candidates will participate in a selection process before a final cohort is nominated and submitted to the Fulbright Foreign Services Board in Washington, DC for further review.
- A nomination by the South African Fulbright Selection Committee does not guarantee your placement at a U.S. university. Final placement at a U.S. university will be determined by the Institute of International Education (IIE).
- Final nominees, successfully placed at a U.S. university, will depart for the United States as early as August 2023 but no later than March 2024.
- **Interviews:** All applicants must download the “Interview Location Page” at the end of this document, mark their preferred interview location, and upload the page with their application prior to submitting the application. Note that our preference is for applicants to be interviewed closest to their primary work location, as tertiary institutions and other organizations are generally serviced by their nearest U.S. Consulate or Embassy, based on geographic proximity.

## Academic and Professional Information

- Curriculum Vitae/Resume: This document should not exceed six pages and should highlight the following:
  - Education (universities attended, degrees earned and dates received)
  - Professional positions held (past and present)
  - Courses taught and other services provided to students and the home institution
  - Publications (provide full citations and list them starting with the most recent)
  - Other professional activities, such as workshops, seminars and consultations
  - Membership and activities in professional associations
  - Professional honors, awards and fellowships
  - Community service
- Academic Background: In the online application, list all post-secondary educational institutions from which you have received a degree or academic credential in reverse chronological order, including any in which you may be presently enrolled. Please provide copies of the certificates (must be uploaded online).
- Organizational Memberships: In the online application, list up to four professional memberships in cultural, educational, and professional organizations.
- Letter of Support from Home Institution: Please upload a letter of support/leave from your home institution, confirming your ability to participate in a Fulbright award.
- Experience Abroad: Please list any professional travel and/or residence abroad, exceeding three (3) months, during the last six years.

## Project Proposal

The application requires a short summary of your project proposal which should not exceed 700 characters. In addition, please upload a detailed project statement of three (3) to five (5) single-spaced pages (not to exceed 3,500 words). Sometimes those with outstanding professional achievements assume that a brief, general project statement will be sufficient; it is not. To ensure a competitive application, your proposed project, as well as the strategy for completing it, should be thoroughly explained in three to five single-spaced pages. However, including irrelevant or extraneous material may divert attention from the project statement. Begin the project statement with your name, country and the project title at the top of page one. At the top of each subsequent page, type your name and country. It is strongly recommended that you upload in PDF format.

## Recommendations

The reference letters are an extremely important part of your application. It gives the selection committee further insight into getting to know you through the eyes of your referee and plays a big part in the final selection of a candidate. Please make sure your referees know you professionally and in your role as researcher and/or lecturer. Reference letters are confidential. Therefore, all applicants **must** register their referees online so that their referees can receive an invitation link and return the reference via the online system. For the online registration you will need the name, title and email address of your three referees.

**TIP:** Identify your referees before you start filling out the application form so that they have enough time to submit their reference before the deadline.

## Dependents

Fulbright South Africa allows the grantee to bring dependents to the U.S. The grantee's spouse (legally married) and unmarried children under the age of 21 would qualify as dependents. A monthly allowance intended to help cover the cost of health insurance for accompanying dependents will be included in the monthly stipend. The total amount of the allowance is determined by the number of dependents and the length of the grant. The grantee is only eligible for this allowance if one or more dependents are with her/him for at least 80 percent of the grant period. If dependent/s stay less than 80 percent of the grant period, the grantee is not eligible for a dependent allowance. Fulbright South Africa will provide airfare to the U.S. for **one dependent only** under the 80-percent-time-in-grant-period provision. The grantee will have to pay the costs of travel for all other dependents.

Beyond the modest dependent allowance, the grantee is responsible for all associated costs of her/his accompanying dependents. This includes airfare and other travel expenses, living expenses, school costs, medical insurance and any uncovered medical bills. The dependent allowance is not sufficient to support family without additional personal funds. Do not bring family members to the United States unless you are certain that you will have enough money to support them. To apply for J-2 dependent visas, the grantee must show that she/he will be able to support them financially and provide them with adequate medical insurance coverage.

## Additional Documents

- Use this section to upload your "Interview Location Page" found at the end of this document.
- Passport bio page of applicant and dependent/s (if applicable)
- Copy of previous J1/J2 visa (if applicable)

Be sure to complete the **Outreach Survey** while completing your application. It will inform us on best media and/or outreach activities as well as assist us in more targeted outreach in future campaigns.

**Fulbright Program email address in South Africa: [fpsa@state.gov](mailto:fpsa@state.gov)**

[Website](#)



FULBRIGHT SOUTH AFRICAN RESEARCH SCHOLAR APPLICATION 2023-2024

**INTERVIEW LOCATION PAGE**

**WHERE WOULD YOU LIKE TO BE INTERVIEWED?**

You will be responsible for travel and other related expenses.

☐ **Durban**

☐ **Johannesburg**

☐ **Cape Town**

☐ **Pretoria**

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Cell: \_\_\_\_\_

## APPLICATION CHECKLIST

A completed application consists of:

- **Application Form** (*completed and signed online*)
- **Curriculum Vitae** (*to be uploaded online in section “Application and Professional Information”*)
- **Project Statement** (*to be uploaded online in section “Project Proposal”*)
- **Letter of Support from Home Institution** (*to be uploaded online in section “Application and Professional Information”*)
- **Letter of Invitation from Host Institution**
- **Reference One** (*submitted online by your referee*)
- **Reference Two** (*submitted online by your referee*)
- **Reference Three** (*submitted online by your referee*)
- **Passport Bio page** (*to be uploaded online under “Additional Information”*)
- **Copy of previous J1/J2 visas** (*if applicable to be uploaded online under “Additional Information”*)
- **Passport Bio Pages of Dependents** (*if applicable to be uploaded online under “Additional Information”*)
- **Interview Location Page** (*to be uploaded online under “Additional Information”*)

Completed applications with all supplemental documents must be submitted through the Online Application System **by May 01, 2022**

*Incomplete or late applications will not be considered*